



ཕོ་ནམ་དང་ནགས་ཚལ་སློན་ཁག།
ROYAL GOVERNMENT OF BHUTAN
Ministry of Agriculture and Forests
Tashichhodzong
Thimphu: Bhutan



AFD/PRO/MoAF (02)/17-18/ 009

09/07/2011

The Proprietors,

M/S A.B TRADERS, Thimphu
M/S Selra IT Solution, Thimphu
M/S DRASINDRA TECHNOLOGY, Phuntsholing,
M/S NANA Enterprise, Thimphu

Subject: Letter of Intent for 'Office Stationeries for FY 2017-18'

Dear Sir/Madam,

This is to notify you that, it is our intention to award the contract for bid No. AFD/PRO/MoAF (02)/2017-2018, for the supply of '**Office Stationeries**' to the Ministry of Agriculture and Forest.

The intended items to be awarded to your enterprise are enclosed in accordance with the instruction to bidders.

We would also like to inform that in the meantime your firm may contact Mr. Karma Gyeltshen and Mr. Dorji Pelzang Procurement Officials at 02-322572 regarding contract award and contract signing with performance security deposits within 10 days from the date of issuance of this letter.

Yours Sincerely,

(Karma Gyeltshen)
Dy.Chief Procurement Officer

Cc:

1. M/S GYELYONG ENTERPRISE, Thimphu.

Intent for Stationeries items for M/S AB Traders

| Sl# | Item# | Particulars | Specs | Unit | Quoted Rate |
|-----|-------|---|--------------------|------|-------------|
| 1 | 7 | Binder Clip 32mm | | No. | 28.00 |
| 2 | 9 | Board Marker Pen | | No | 11.00 |
| 3 | 10 | Buket 50ltrs with Jug | | no | 430.00 |
| 4 | 11 | Calculator CT- 912 | | No. | 299.00 |
| 5 | 15 | Carbon paper single | | Pkt. | 98.00 |
| 6 | 20 | Correction fluid, pen type | | Nos. | 16.00 |
| 7 | 28 | File size clothlined envelope 16"x12" | | Pcs. | 7.00 |
| 8 | 33 | Gems clip | 26mm | Pkt. | 16.00 |
| 9 | 40 | Lamination paper, A3 | High grade Flim | Pkt. | 700.00 |
| 10 | 41 | Lamination paper, A4 | -do - | Pkt. | 300.00 |
| 11 | 46 | Modi thread | | Roll | 24.00 |
| 12 | 47 | Napkin | | Pkt. | 13.00 |
| 13 | 48 | Paper paste small 150ml | Camel | No. | 36.00 |
| 14 | 49 | Paper Tray 2 Tier | Omega | No. | 379.00 |
| 15 | 56 | Pegment highlighter pen 5 colours | Snowman | No. | 69.00 |
| 16 | 58 | Pencil 2H | Camel | No. | 4.00 |
| 17 | 60 | Phenol | | pcs | 31.00 |
| 18 | 63 | Photocopy paper, A3 MX75 | (80GSM) | Ream | 433.00 |
| 19 | 65 | Plastic file with side strips, best quality | Filex | No. | 14.00 |
| 20 | 81 | Rubber band | | Pkt. | 178.00 |
| 21 | 87 | Sketch pen set 12 colours | Camel | Pkt. | 19.00 |
| 22 | 102 | Stapler Pin | 24/6 | Pkt. | 11.00 |
| 23 | 104 | steel jute | | pcs | 22.00 |
| 24 | 106 | Soft Broom | | No | 32.00 |
| 25 | 107 | Hard Broom | | No | 28.00 |
| 26 | 108 | Table cloth (Blazer) | | Mtr. | 44.00 |
| 27 | 113 | Torch Cell | Jeep/E/day | Pair | 28.00 |
| 28 | 119 | White board (3ftX4ft) | (3ftX4ft) | | 1999.00 |
| 29 | 25 | Envelope (Bhutanese Paper) A4 size | | Pkt. | 9.00 |
| 30 | 26 | Envelope brown (best quality) | 11"x5" | Pkt. | 45.00 |

Intent for Stationeries items for M/S Selra IT Solution Centre

| Sl# | Item# | Particulars | Specs | Unit | Quoted Rate |
|-----|-------|--|---------------|----------|------------------------------------|
| 1 | 1 | Alpine pin | | Pkt. | 14.00 |
| 2 | 2 | Sona File | | No. | 16.00 |
| 3 | 3 | Arch File | | pcs | 54.00 |
| 4 | 4 | Attendance Register | | No | 26.00 |
| 5 | 5 | Baygon spray | | no | 85.00 |
| 6 | 6 | Bhutanese Paper | | pcs | 13.00 |
| 7 | 8 | Binding Machine(heavy) | | No | 4300.00 |
| 8 | 12 | Calculator Scientific casio | FX 82s | No. | 219.00 |
| 9 | 13 | Calculator Scientific casio 12 digit | FX 100 | No. | 219.00 |
| 10 | 16 | Cello tape 1/2" width x 65 yards | | No. | 12.00 |
| 11 | 18 | collin | | pcs | 66.00 |
| 12 | 19 | cobra zib file | | no | 420.00 |
| 13 | 24 | Dustbin | | No. | 85.00 |
| 14 | 25 | Envelope A4 size | | Pkt. | 160(50 pc in pkt plastic coated |
| 15 | 25 | Envelope A3 size | | Pkt. | 200.00(50 pcs in pkt) |
| 16 | 27 | Envelope brown (best quality) | 9"x5" | Pkt. | 29.90 |
| 17 | 29 | Flat file Ambassador (plastic coated) | Supreme | Doz./No. | 13.00 (per pcs) |
| 18 | 30 | Folding file cover, Ambassador | Supreme | No. | 18.00 |
| 19 | 34 | Gems clip | 35/50mm | Pkt. | 20.00/38.00 |
| 20 | 35 | Glass cleaner | Colin | No. | 66.00 |
| 21 | 36 | Glue stick | 35gms | Nos. | 26.00 |
| 22 | 37 | Hand washing soap | | Pcs | 12.00 |
| 23 | 38 | Ink in all colours | Chelpark/Came | Bottle | 15.00 |
| 24 | 43 | Marking cloth | Poplin | Mtr. | 37.00 |
| 25 | 44 | Masking tape 1" | | No. | 18.00 |
| 26 | 45 | Masking tape 2" | | No. | 34.00 |
| 27 | 53 | Parker Pen Ink | | Bottle | 48.00 |
| 28 | 54 | Parker Pen, set | | No. | 850.00 |
| 29 | 59 | Pencil battery | E/day | Pair | 23.00/17.00(AA /AAA) |
| 30 | 61 | Permanent marker pen 4 colours | Snowman | No. | 7.00 |
| 31 | 64 | Pilot pen all colours | V5 Luxoi | No. | 47.00 |
| 32 | 66 | Post it Pad 3"x3" | | Pkt. | 22.00 |
| 33 | 68 | Punching machine, Heavy duty, Kangaroo | No.800 | No. | 842.00 |
| 34 | 69 | Punching machine, Medium | No.520 | No. | 97.00(Dp-600) |
| 35 | 70 | Punching machine, Small (DP 480) | Kangaroo | No. | 66.00 |
| 36 | 71 | Poplin cloth | | mtr. | 36.00 |
| 37 | 72 | Register | No.40 | No. | 134.00 |
| 38 | 73 | Register | No.30 | " | 102.00 |
| 39 | 74 | Register | No.20 | " | 54.00 |
| 40 | 75 | Register | No.12 | " | 32.00 |
| 41 | 76 | Register | No.10 | " | 30.00 |
| 42 | 77 | Register | No.8 | " | 28.00 |

| | | | | | |
|----|-----|--------------------------------------|------------|----------|---------------|
| 43 | 78 | Register | No.6 | " | 24.00 |
| 44 | 79 | Register | No.4 | " | 22.00 |
| 45 | 80 | Ring file | | No | 43.00/119.00 |
| 46 | 83 | Scale 60cm transparent | Omega | " | 34.00 |
| 47 | 85 | Scissors (big) | | No. | 65.00/45.00 |
| 48 | 86 | Sealing wax | | Pcs./Pkt | 60.00 |
| 49 | 88 | Softboard pin | Omega | Pkt. | 22.00 |
| 50 | 89 | Spirals for spiral binding, imported | 6mm | No. | 3.20 |
| 51 | 90 | Spirals for spiral binding, imported | 8mm | " | 4.20 |
| 52 | 91 | Spirals for spiral binding, imported | 10mm | " | 6.00 |
| 53 | 92 | Spirals for spiral binding, imported | 12mm | " | 6.90 |
| 54 | 93 | Spirals for spiral binding, imported | 14mm | " | 7.50 |
| 55 | 94 | Spirals for spiral binding, imported | 16mm | " | 9.90 |
| 56 | 95 | Spirals for spiral binding, imported | 18mm | " | 10.50 |
| 57 | 96 | Stamp pad ink 60ml | Kores | Btl. | 18.00 |
| 58 | 97 | Stamp pad, (big) | Kores | No. | 38.00 |
| 59 | 98 | Stamp pad, (medium) | Kores | No. | 24.00 |
| 60 | 99 | Stapler (Heavy duty) | | No. | 947.00(23/17) |
| 61 | 101 | Stapler machine, 24/6 | Kangaroo | No. | 76.00 |
| 62 | 103 | Stapler Pin | No.10 | Pkt. | 6.00 |
| 63 | 105 | Stapler Pin (Heavy duty) | | No. | 40.00 |
| 64 | 109 | Telephone KX-500mx | | No | 660(KX-400MX) |
| 65 | 111 | Thumb Pin | | Pkt. | 11.00 |
| 66 | 112 | Torch (2 cell/3 cell) | Jeep/E/day | No. | 240.00 |
| 67 | 114 | Transparency paper | Gaware | Pkt. | 420.00 |
| 68 | 115 | Transparency Pen (4 colour) | | Pkt. | 32.00 |
| 69 | 116 | Transparency pen steadlier (OHP) | | 4 pen | 100.00 |
| 70 | 55 | Parker Pen, single | Victor | No. | 320.00 |
| 71 | 117 | Wall Clock (Big) | Ajanta | No. | 850.00 |

Intent for Stationeries items for M/S Drasendra Technology

| Sl# | Item# | Particulars | Specs | Unit | Quoted Rate |
|------------|--------------|-------------------------------|--------------|-------------|--------------------|
| 1 | 24 | Dustbin | | No. | 67(Plastic) |
| 2 | 42 | Lock & key | top security | no | 190.00 |
| 3 | 50 | Paper tray 4 tray with risers | Omega | No. | 478.00 |
| 4 | 51 | Paper weight | glass | No. | 80.00 |
| 5 | 57 | Pen stand | Omega | No. | 116.00 |
| 6 | 67 | Post it Pad 4"x3" | | Pkt. | 33.00 |
| 7 | 100 | Stapler machine, 10 | Kangaroo | No. | 43.00 |

Intent for Stationeries items for M/S Nana Enterprise

| Sl# | Item# | Particulars | Specs | Unit | Quoted Rate |
|------------|--------------|----------------------------------|--------------|-------------|--------------------|
| 1 | 17 | Cello tape 1/2" width x 9 yards | | No. | 9.50 |
| 2 | 21 | DAK Despatch Register | | No. | 10.00 |
| 3 | 22 | DAK Receipt Register | | No. | 10.00 |
| 4 | 31 | Fullscape paper 480 sheets plain | | Ream | 145.00 |
| 5 | 32 | Fullscape paper 480 sheets ruled | | Ream | 145.00 |
| 6 | 52 | Paper Cutter | A3 size | no | 1650.00 |
| 7 | 82 | Scale 45cm transparent | Omega | " | 50.00 |
| 8 | 84 | Scale, 30cm transparent | Omega | No. | 12.00 |
| 9 | 14 | Carbon paper double | | Pkt. | 250.00 |
| 10 | 23 | Duplicating Paper 500 sheets | | Ream | 180.00 |
| 11 | 118 | White board (2ftX3ft) | (2ftX3ft) | No | 1300.00 |
| 12 | 39 | Ink Pen (Flatnib) | Chinese | No | 50.00 |