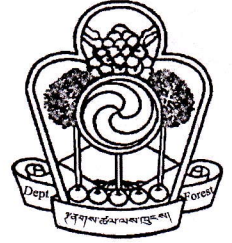


དབང་ལྷན་འབྲུག་འབྲུག་ལྷན་ཁག་ དང་རྒྱལ་ཁབ་ཚལ་རྩལ་ལག་  
ལྷན་ཁག་ཚལ་དང་རྩེ་ལོ་ལྷན་ཁག་  
Royal Government of Bhutan  
Ministry of Agriculture and Forests  
Department of Forests and Park Services  
Thimphu



DoFPS/Kha/1/2014 395

1<sup>st</sup> October, 2014

1. The Director, UWICE,
2. Program Director, Yusipang,
3. All Chief Forestry Officer(s),
4. Functional/Territorial Divisions/Parks,
5. All Dz.Forestry Officer(s)

**Sub: - Reminder for 2014 transfer.**

This is to inform all agencies under Department of Forest and Park Services, MoAF that the annual transfer exercise for 2014 of respective agencies is scheduled to be processed and completed in the month of November, 2014.

To this, all respective agencies as listed above are requested to submit the precise list as per the format designed by HRD for transfer proposal pertaining to staff who have served in one place of posting for more than seven years. The required information should reach to DoFPS latest by 4<sup>th</sup> week of October, 2014. The timely submission of the proposal is considered to be most imperative for enabling DoFPS to compile the list for review by transfer committee at Departmental level and further submission to HRD for issuance of transfer order in line with transfer guidelines. No request shall be entertained after the given dateline.

Therefore, transfer exercise should strictly adhere to transfer guidelines as already circulated to all which was developed by Ministry of Agriculture and Forest in line with BCSR. Any request not in line with the transfer guideline shall be not entertained.

  
(Dr. Sangay Wangchuk)  
Offtg. Director General

Copy to:

1. Program Director, ICS to publish in MoAF website.
2. Offtg. Chief HRO, HR Division, MoAF.
3. CFO, FRMD to publish in DoFPS website.