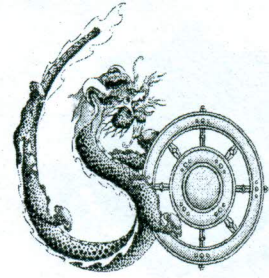




དཔལ་ལྷན་འབྲུག་གཞུང་།
 རྒྱལ་གཞུང་གི་གཞི་རྒྱུ་ལྷན་ཚོགས།
 ROYAL GOVERNMENT OF BHUTAN
 ROYAL CIVIL SERVICE COMMISSION
Excellence in Service



RCSC/HRS(07)2016/ 2069

January 14, 2016

Head of the agency
 All Agencies
 Civil Service agencies and Public Service Agencies

Subject: Submission of Nominations for Lifetime Civil Service Award

Dasho/Aum/Sir/Madam,

In keeping with the Royal Command from His Majesty the King, requirement of the Civil Service Act of Bhutan (Section 88) and as per the provisions of the BCSR 2012, the RCSC has the pleasure to inform you that the Royal Civil Service Award has been successfully institutionalized.

As a part of the Civil Service Reform initiatives, we are implementing the **Lifetime Civil Service Award for Civil/Public Servants** on the day of their superannuation to give due recognition of their service to the nation. In order to implement the award, as and when they gets superannuate, we are compiling the list of civil/public servants who will be superannuating with effect from July 1, 2016 till December 31, 2017 and processing medals and certificates.

In this regard, we would like to request your agency to kindly submit the list of superannuating civil/public servants from July 1, 2016 till December 31, 2017. While submitting, we would like to request you to strictly observe the following points and also your nominations should be compiled as per the format attached herewith.

1. The nominee should serve a minimum of 20 years of service excluding EOL (if availed) at the time of his superannuation date.
2. Please do not forget to mention Contact Numbers (Mobile Number) of the nominees in the format provided. Nomination without contact detail will not be accepted.
3. CID number of the nominee is compulsory. Nominations without CID number will not be accepted and it will be included only upon produce of CID number.
4. Long-term training (LTT) obligation has been waived off, so you need not deduct the training period for the purpose of calculating of actual no. of service.
5. Adverse Record need not be verified because the criterion has been waived off.
6. Correct/full name of the nominees in Dzongkha against their English name should be provided as per the format attached.

CHO/HRS
 for needs
 3
 18/01

HRS, DPH & DA
 pl. compile list of 18/01

