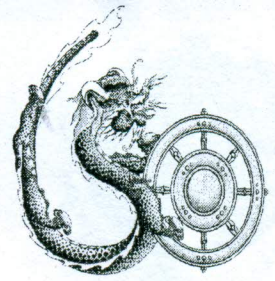


དཔལ་ལྷན་འབྲུག་གཞུང་།
 རྒྱལ་གཞུང་གི་གཡོག་ལྷན་ཚོགས།
 ROYAL GOVERNMENT OF BHUTAN
 ROYAL CIVIL SERVICE COMMISSION
Excellence in Service



RCSC/HRS(07)2016/ 2068

January 14, 2016

Head of the agency
 All Agencies
 Civil Service agencies and Public Service Agencies

Subject: Submission of nominations for Dedicated Service Award 2016

Dasho/Aum/Sir/Madam,

In keeping with the Royal Command from His Majesty the King, requirement of the Civil Service Act of Bhutan (Section 88) and as per the provisions of the BCSR 2012, the RCSC has the pleasure to inform you that the Royal Civil Service Award has been successfully institutionalized.

To implement the **Dedicated Service Award 2016**, the RCSC Secretariat would like to request your agency to kindly submit the list of nominations for the Dedicated Service Award for 10 years (Bronze medal & certificate), 20 years (silver medal & certificate) and 30 years (gold medal & certificate) respectively.

While submitting the nominations, we would like to request you to strictly observe the following points and also your nominations should be compiled as per the format attached herewith.

1. While compiling a list of nominations, please do not include those who have been already awarded the medals & certificate in the same category. For Example, if Mr. X has been already awarded bronze medal and certificate, he will not be eligible for the same category any more in his service period.
2. Please fill up EOL availed (days/months/years) to calculate "Actual No. of years served as of 30th June, 2016".
3. Please do not forget to mention Contact Numbers (Mobile Number) of the nominees in the format provided. Nomination without contact detail will not be accepted.
4. CID number of the nomination is compulsory. Nominations without CID number will not be accepted and it will be included only next year upon produce of CID number.
5. Long-term training (LTT) obligation has been waived off, so you need not deduct the training period for the purpose of calculating of actual no. of service.
6. Adverse Record need not be verified because the criterion has been waived off.

*Chokhor
 J. Lendak
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 18/01*

*Holo / JPA / Agas
 F n-a Q 19/1 /6*

